Washington D.C. 20505

p OCT 1982

MEMORANDUM FOR: See Distribution

SUBJECT: Guidance on Revised NIT-DCID 1/2 Process

1. The SIG(I), chaired by the DCI, met on 31 August to consider and approve the National Intelligence Topics (NITs). At the meeting the SIG(I) principals also approved changes in the formal process for reflecting the consumers current and continuing intelligence requirements. These changes, which are designed to make the process simpler and more dynamic, include:

--Establishment of a SIG(I) committee chaired by the DDCI with membership at Under Secretary level to meet quarterly to review current requirements, consider changes in long-range priorities, and review the adequacy of intelligence support,

--Elimination of the long-range or "Continuing" NITs and replacement of them with the existing DCID 1/2 attachment.

--Preparation quarterly of an annotated list of CIA, DIA, INR, and NIC publications showing responsiveness to current NITs or DCID 1/2 categories.

--Preparation by the Intelligence Community on a periodic basis of a statement identifying significant gaps in US knowledge on current NITs or DCID 1/2 categories.

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2. The changes outlined above modify the existing NIT process and its relationship to DCID 1/2. Accordingly, I am hereby issuing new direction (see Attachment A) to identify actions and responsibilities of Community components in implementing the new process.

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3. I also have attached (see Attachment B) for your planning purposes a schedule of quarterly SIG(I) meetings and associated actions. More detailed and specific implementation instructions for carrying out those actions are being developed by the Intelligence Producers Council staff in coordination with representatives from your organization. The IPC point of contact for this activity is [   ] telephone: [   ]

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John N. McMahon

Attachments:
as stated

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Signer
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SUBJECT: Guidance on Revised NIT-DCID 1/2 Process

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25X1 _____ Chief, Office of Program and
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25X1 _____ Chairman, DCID 1/2 Committee

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ATTACHMENT A

NEW NIT-DCID 1/2 PROCESS: COMMUNITY RESPONSIBILITIES AND ACTIVITIES

The establishment of a SIG(I) to meet quarterly to discuss current and longer term intelligence priorities as well as intelligence support for the policy process modifies the current NIT Process and its relationship to DCID 1/2. The new procedures and the staff support required to implement the modified NIT Process are outlined below:

1. SIG(I) Actions

    a. Review each quarter the IPC listing of suggested deletions and/or additions to the current NITs; update the NITs as appropriate, and provide recommended changes to DDCI for inclusion in an updated NITs publications.

    b. Review quarterly current DCID 1/2 priorities and recommend changes with accompanying description of rationale. (Priority changes would be provided to DCID 1/2 Committee for action and the narrative description of rationale for priority changes forwarded to the IPC for compilation and translation into longer-term guidance for production managers.)

    c. Discuss and assess, in general, intelligence support for the policy process, and in particular, Community performance with respect to the Current NITs.

2. Staff Support for SIG(I) Meetings

    a. IPC Responsibilities

        (1) Prepare a list of suggested deletions and/or additions to the existing Current NITs and disseminate to SIG(I) members one week prior to each quarterly meeting.

        (2) Compile and disseminate (one week in advance of quarterly meeting) to SIG(I) members a list of appropriate CIA, DIA, INR, and NIC publications with each publication keyed to the Current NIT and/or DCID 1/2 subject.

        (3) Prepare, after each quarterly meeting, a listing of SIG(I) changes to the Current NITs for dissemination to IC components.

        (4) Prepare every six months for SIG(I) review a statement identifying significant gaps in US knowledge, referring as appropriate to current NITs and DCID 1/2 requirements subcategories. (Statements would also be disseminated to intelligence collectors and producers.)

        (5) Monitor policymakers' statements justifying changes in DCID 1/2 topics and priorities and translate them, on an annual basis, into meaningful long-term guidance for producers.

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ATTACHMENT A

b. Intelligence Community Staff (DCID 1/2 Committee) Responsibilities

(1)   Provide SIG(I) members prior to each quarterly meeting copies of the latest version of the DCID 1/2 priorities matrix and an overview of priority revisions made since the last quarterly meeting (Summary of results of ICS annual downgrading will be included in priority revisions overview prepared for first SIG(I) quarterly meeting following completion of downgrading exercise).

(2)   Collate priority changes received from SIG(I) committee members and redistribute to members prior to quarterly meeting

(3)   Brief DDCI on priority change actions and related issues likely to arise at forthcoming committee meetings.

(4)   Amend DCID 1/2 Attachment to reflect SIG(I) recommended changes in priorities and/or topics as approved by the DCI and disseminate changes to Intelligence Community.

3. Production Community (DIA, CIA, INR, and NIC) Inputs

a.   Prepare and complete, three weeks prior to each quarterly SIG(I) meeting, a listing of intelligence publications (e.g., typescript memorandum, all formal monograph products, Interagency Intelligence Memorandum, DIE's, SNIE's, and NIE's) that are responsive to each Current NIT and DCID 1/2 subject (i.e., Requirements subcategories) and submit to IPC Staff in accordance with the guidance provided by that Staff.

b.   Prepare, twice (mid-February and mid-August) each year, a summary of significant information gaps for each Current NIT and DCID 1/2 requirements subcategory, and submit to IPC Staff in accordance with the guidance provided by that Staff.

c.   Monitor accuracy and currency of statements in geotopical requirements categories and priorities in the Attachment to DCID 1/2 and recommend changes to DCID 1/2 Committee as appropriate.

SIG(I) MEETINGS AND ASSOCIATED ACTIONS

Schedule		Required Actions
September-October 1982	(1)	DCI issues Current NITs and directive on Community compliance with new process and associated actions.
	(2)	IPC and ICS work together to develop procedures to implement new process.
	(3)	IPC provides specific and detailed guidance to production elements on expected format, content, and timeliness of inputs to IPC Staff.
	(4)	ICS submits to SIG(I) members for their review:

> (a) the current DCID 1/2 priorities matrix
> (b) a summary of the matrix to facilitate their review, and
> (c) an overview of priorities changes made during the previous six months (Three months for subsequent iterations)

Mid-to-late November 1982	(1)	IPC prepares a list of suggested deletions and/or additions to Current NITs and a list of responsive CIA, DIA, INR and NIC publications for dissemination to SIG(I) members.
	(2)	SIG(I) members advise ICS of proposed DCID 1/2 priority changes. ICS provides SIG(I) members collation of all proposed changes for use at December meeting.
December 1982*	(1)	SIG(I) holds quarterly meeting (1st week) to review and act on IPC and ICS inputs.

*Signifies date for quarterly meetings of the SIG(I)

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ATTACHMENT B

(2)　SIG(I) recommends changes in Current NITs and DCID 1/2 priorities matrix to DDCI.

(3)　IPC amends current NITs and disseminates updated listing to Community elements by mid-month.

(4)　ICS amends DCID 1/2 priorities matrix as approved by DCI and notifies Community of changes.

Late January-early February 1983	(ICS repeats September-October action)
Mid-to-late February 1983	(Same ICS and IPC actions as indicated in late November except IPC will also prepare statements identifying significant gaps in US knowledge on subjects highlighted in Current NITs and DCID 1/2.)
March 1983*	(Same actions as indicated for December)
Late April-early May 1983	(ICS repeats September-October action)
Mid-to-late May 1983	(Same ICS and IPC actions as indicated for late November)

June 1983*

(1)　SIG(I) will review and act on quarterly IPC and ICS inputs.

(2)　IPC and ICS implement changes recommended by SIG(I) as approved by DCI.

Late July-early August 1983	(ICS repeats September-October action)
Mid-to-late August 1983	(Same actions as indicated for February 1983)
September 1983*	(Same actions as indicated for June 1983)

*Signifies date for quarterly meetings of the SIG(I)

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